

Assemble proposals from a living template library

For solo operators running the whole business.

Who this is for

Solo operators and one-person businesses who wear every hat â sales, delivery, admin, and support â and need leverage without hiring a department.

Custom proposals eat evenings when every clause is rewritten from scratch.

Suggested stack

Template in Docs/PandaDoc + snippet library in Notion. Primary tools: Notion, PandaDoc, Google Docs.

Do this

1. Build one master proposal: problem, approach, timeline, price, terms.
2. Store reusable scope blocks (audit, build, retain) in Notion.
3. Fill client name, dates, and price with merge fields.
4. Save every sent PDF to Clients/{name}/proposals/.

Operator tip

Price tables change more than prose. Keep pricing in one editable block.

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